

## Regular Meeting Minutes

September 30<sup>th</sup> 2022

At 9:00 am

Topock Elementary School

5083 Tule Drive Golden Shores, AZ 86436

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Topock Elementary School District # 12 Governing Board and to the general public that the above-mentioned Governing School Board will hold a meeting open to the public on September 30<sup>th</sup> 2022 at 9:00am at Topock Elementary School, 5083 Tule Drive, Topock, Arizona. The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03.A.1 relating to personnel decisions, Section 38-431.03.A.2 relating to discussion of records exempt by law from public inspection (such as student records), Section 38-431.03.A.3 for legal advice from the District's legal counsel, and/or Section 38-431.03.A.4 to consider the District's position in any pending or contemplated litigation.

### Type of Meeting: Governing School Board

- Call to order with the Pledge of Allegiance @ 9:00 am
- Call to the Public Card must be turned into the Superintendent before meeting starts. There will be a three (3) minutes time limit. At this time, the Board President will call for comments from members of the public **on agenda items only**. Because of restrictions imposed by A.R.S. § 38-431.01, discussion and action on items brought before the Board during this time will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.
- Introduce Student Council Officers and student activity agenda

### AGENDA

#### Consent Agenda- Routine Orders of Business

1. **Approval of minutes from 8/19/22**  
T. Daughtery- You are doing a very good job at the minutes.  
K. Lee- Thank you.  
Superintendent- They are, very good.
2. **AP# 1003, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1042, 1045, 1046, 1047, 1048, 1049**  
Payroll# 2304, 2305, 2306, 2307, 2308
3. **Approve Joe Buckles as substitute bus driver and part time maintenance at \$20.**  
J. Gardner- Has Joe been trained for bus and all that?  
Superintendent- He is going through it now. He has his CDL.  
T. Daughtery- I thought we had approved Joe as a driver before.  
D. Spiegel- No.

**K. Lee- We talked about it but took it off because something happened.  
Superintendent- We talked about him running for the board but his wife works here.**

**T. Daughtery- I thought way back we approved him. No?**

**K. Lee- We talked about him being a bus driver but we never move through with approving him.**

**T. Daughtery- with out pull it, how much are we paying him?**

**Superintendent- 20 dollars an hour. That is the starting pay for bus drivers.**

**J. Gardner- There was an article in the paper today that Bullhead City is having to pull back some of their bus routes because they can't find drivers.**

**Superintendent- Yea, for the last two decades we have been talking about the national teacher shortage, and if you remember in Time Magazine, they were talking about the baby boomers retiring and the national teacher shortage and the cliff that we hit actually. What has not been discussed is the national bus driver shortage. The worst job in a school is the Superintendent because the only place to go is down. The second worst job is a bus driver. You take these three teacher's classes of 20-30 kids, put them on a bus, get rid of their teachers, turn your back on those students and then manipulate 32000-ton vehicle on the road. People are speeding around you because they don't want to get caught behind you with the red stop sign, it is really problematic.**

**J. Gardner- Were heathy though. I noticed we have that guy driving the bus now. We had the one lady, I can't remember her name, that was driving our bus a month ago.**

**Superintendent- Yes, Crystal. We have four licensed drivers at the moment and Joe will be the fifth. We try to keep Corrie off the bus as much as possible so she can focus on academics and same with Crystal. So, the two new employees have taken over the routes except Crystal is still relegated to driving the Jr. High route in the afternoons.**

**J. Gardner- So were still in really good shape then.**

**Superintendent- We can be better. Everybody could be better. Like I said if we can keep Crystal and Corrie completely off the route, that would be the best-case scenario.**

- **Approval of consent agenda- D. Spiegel makes a motion to approve consent agenda. Second by J. Gardner. All in favor.**

**D. Spiegel makes a motion to enter Executive Session. Second by J. Gardner. All in favor.**

**The Topock Elementary School District #12 will hold an executive session pursuant to the A.R.S. 38-431.03 in the vicinity of the Governing Board Room at Topock Elementary School, 5083 Tule Drive, Topock, AZ 86436 on September 30th, 2022.**

1. The Board may move into Executive Session for the purposes of discussion or consultation for legal advice with the attorney or attorneys of the Board, pursuant to Arizona Revised Statutes 38-431.03 (A)(3). The board will be discussing personnel matters.

T. Daughtery makes motion to adjourn from executive session and enter regular session. Second by J. Gardner. All in favor.

### School Business/New Business

1. Discussion/possible action to revise/edit Superintendent performance pay plan.

T. Daughtery- This is an item I asked to be put on the agenda. John went over the Map growth assessment, they hit me on that, but the on that they really hit me on was goal number 2. So, I came over and asked Ed to produce the figures for goal number 2. So, if you read it, we did this completely wrong. We did 55% instead of 80% on A's. So, we should have given 55%. Okay an example if 80% of employees assign letter A to the school the superintendent is awarded 80%. So, 55% of this particular goal is all we should have given. I mean if you read this, it is what it says.

Superintendent- It does, doesn't it.

T. Daughtery- I had this read to me over and over by the auditors.

Superintendent- So, this will be a finding. You gave 80% and I will have to pay back the 25%.

T. Daughtery- of the 33%.

Superintendent- Yes.

J. Gardner- Is there any flexibility in this thing?

T. Daughtery- It is a policy. It is done. We voted on it and it is done. There is no flexibility, Joe.

Superintendent- There is today if you want to make changes.

T. Daughtery- Yea, we will make changes later. As of this date there isn't any flexibility.

Superintendent- With that you are correct. This is what is set in stone.

J. Gardner- Well if it set in stone, see I don't like things to be set in stone.

D. Spiegel- We did it.

J. Gardner- Well it wasn't anything I understood we were doing. There are circumstances, do you agree with that?

T. Daughtery- Yes.

J. Gardner- Well things have changed.

T. Daughtery- We changed it. Wanting to go with just the teachers. We have got to change this performance plan. It's not full-time employee any more it is teachers. We changed it but we did not change the policy.

Superintendent- Before you move to make a motion. Just to reiterate to the board, when you look at the total number of points allowable, 76, and the score I received 63. That is 82% and I believe that is what the board was looking at when we looked at

this. It is not how it is stated in the policy and so we need to change that verbiage in the plan. Because again no criminal intent, but we made a mistake the way this is written, I got the 82%. The board says you got your 82% then you get the 33%.

T. Daughtery- Oh, I see.

Superintendent- So, we will need to change the verbiage in the performance plan.

T. Daughtery- I motion that we, on goal number two on performance pay plan, we revise the pay plan to 55.6% as stated in the policy.

J. Gardner- What does that do to you John?

Superintendent- That means I have to pay back money. Which I don't know that it is going to change anything with the auditor general. They are still going to have their finding and I don't know if we submit this to them and go hey this is what we voted on today. So, that is not longer a finding.

T. Daughtery- I am going to contact Jenny and say hey we clawed back money from John because you beat us up so much.

J. Gardner- When I voted for the bonus, we came through a tough time. John and the staff performed wonderfully. Getting these children back into a learning environment. Theres a lot of travel and things they did. I am perfectly satisfied with the bonus we gave.

T. Daughtery- We agreed on a performance plan. It states what we are going to do and now you want to change that. I guess its up to you. There nothing you can change on this policy.

J. Gardner- Anytime you cast things in concrete. That's the bad thing.

T. Daughtery- It is cast in concrete. I'm looking for a second. There is a motion on the table.

D. Spiegel- I am not in favor of taking money back from Mr. Warren. What we did at that time, in that boat with the numbers, we said that was proper.

T. Daughtery- We did not read the policy obviously.

D. Spiegel- We did not understand the policy.

T. Daughtery- It is pretty easy to understand when you read it.

D. Spiegel- Well once everything is pointed out to you, yes.

Superintendent- I would disagree with you, when you do look at it now the board went yeah you got your 82%. Let me just share, if I can with the board, I am okay with paying back that portion of the performance pay. I think it looks good, transparency wise, to the auditor general, and I hope the board in the future would go, Joh Warren is a team player, so we will make it up to him somehow someway in the future. Or allocate more performance pay the next go around which is today. So, trying to do the math Tom. So, it is, I got 80%, so it would be 25% reduction of the 33%, which is a lot of money that year. It was 20,000 so it would be about 3,000 dollars, somewhere in that ball park. So, I will share with the governing board, I will not take offense to that, Tom is right. It is the black and white and we all are in the same boat.

J. Gardner- I am not arguing with Tom about it, your absolutely correct. But sometimes black and whit stinks.

Superintendent- I don't want to pay back three grand but I will. I think it is the honorable and transparent thing to do. Joe you can adjust want you want to moving forward in the future. From retrospect looking at what were getting beat up on by the AGE office. That is what is on the agenda to revise and edit the performance pay. Tom just brought out a good point. That needs to be specifically stated on here that 80% of the employees or approval of 80% how ever that needs to be worded that we are not stuck with this A only. And I got 55%, that is disappointing.

K. Lee- I think what you guys are doing is look specifically at the As but you want to look at the points awarded for all the letter grades. That's where you get your 82%.

Superintendent- Yes. But on the performance pay that is not how it is stated. What Kaili is pointing out is when you look at this there are no points allocated for getting a B or C. It is the A only, so we need to draft it better where it is accurate. So, the motion will need to be multifaceted, part of the motion is going to pay back the portion that based on the performance plan was not intitled to. So, it is that 25% of the 80%. Then in the motion as well revising and editing this plan because you're going to vote on it. Today is the last day to, were in September 30<sup>th</sup>, the last of the year. Item number one you can then say if 80% of the employees give an A or B or whatever the case may be. Kaili, you said it just right, the way it needs to be worded, So, you want to try that again because I don't think I am articulating it well. Just like on the map testing, it will say teachers can set goals and I would like 50% but I will go with whatever the board decides.

K. Lee- On the performance pay, just the A in general needs to come out of there. You are basing it off of the points awarded that each letter is giving. So, its like a GPA.

T. Daughtery- The thing is we are not changing the policy at this point; it is what the policy is. We are voting on what we didn't do on goal number 2. That's all I am talking about.

K. Lee- But what he is saying is...

T. Daughtery- I know what he is say but we do not need to do it at this point.

K. Lee- But we do before evaluating him today. If you are voting on it today, you will.

Superintendent- Yes, today is. If you look at item 2 allocate performance pay. Okay if Tom could make that motion.

T. Daughtery- No, I want to do it on the next item. Motion is on the table; do I have a second?

D. Spiegel- Can you repeat the motion please?

T. Daughtery makes motion for superintendent to pay back 24.44% of the 33% on performance plan FY 21. D. Spiegel second. All in favor.

2. Discussion/possible action to allocate Superintendent performance pay for SY 2021/2022

T. Daughtery- In order to do this business were going to need to make some changes to the performance plan that we had in place. Since we already changed, it is no longer full-time employees that are adding to the grade. We need to change some things on here. I would say prior to voting on the performance pay for goal number one we are not going to get a letter grade for this year, correct?

Superintendent- Yes, we are but the state board of education just met and those grades will be released November the 1<sup>st</sup>, From my understanding, to the school districts and then to the media in December. So, when we didn't test that one year the board just said you get it.

T. Daughtery- Yes, I know, which was a screw up. Okay, so what is going to happen, we come up here in November and we get a D again. What is going to happen?

Superintendent- You, fire me. I have presented this to the board before that as our scores from the previous year, the last year we tested because we don't have our scores yet. Where we continue to met or exceed the state and county averages. You wanted to draft something in there that said percentage of students because that is what I wanted to do to get rid of map testing. Now that I know teachers can set the goals, I can live with that. Were kind of hands tied right now since letter grades don't come out until November.

T. Daughtery- That is goal number one and I assume that when we read this thing is if we get a letter grade, it says or. So, we can do either. Okay, I answered my own question.

Superintendent- if we had gone off these scores, we would have been a B school. I don't remember if our score was an 82 or 86. I think it was an 86, very strong B. I am looking forward to the letter grades coming up.

T. Daughtery- On goal number one I would say we want to change the verbiage here that determined by the teachers from beginning of the year to the end of the year.

D. Spiegel- You are say just teaching staff, certified teachers.

T. Daughtery- On goal number one yes.

Superintendent- Not certified, you want it to be classroom teachers.

T. Daughtery- Okay classroom teachers.

Superintendent- It is math, reading and language. We don't test on all three of those. Which two do we test? Just math and reading.

K. Lee- We do test all three of those.

Superintendent- we do test all three. I wonder why Rae only provided two.

J. Gardner- What were the standards again?

K. Lee- For the testing? We test language arts, reading and math. But for 5<sup>th</sup> grade we test science as well. Well, with AASA they combine reading language and writing scores, maybe she had done that.

T. Daughtery- Determined by the classroom teachers from the beginning of the year to the end of they year of their growth assessment, correct?

Superintendent- Yes. To be determined by the classroom teacher, that is critical.

T. Daughtery- I have no problem with the 80%. I want 80% of our kids to meet the goals.

Superintendent- Like Rae said I want 100% to meet their goals when I was a teacher.

J. Gardner- Kaili is it possible to get 80% here at school?

K. Lee- Yes, definitely.

T. Daughtery- Yes, because they are making the goal.

J. Gardner- How happy are the teacher with the evaluation process?

K. Lee- From my perspective and talking with my peers, there is a lot of confusion on it. We have a lot of new teachers, they are teacher right so when we grade something we have criteria that we are grading on. I know for some of our new teacher they were confused on what it is they are grading, is it just Mr. Warren, the whole school in general, letter grade, teachers' performance or resources we have. So, I do know there is confusion on that but other than that they are pretty happy with it.

T. Daughtery- John, let me ask you a question. What if we were to budget your performance pay full amount and then we make these changes to next month and we go from there. Instead of making these changes on the fly. Why don't we just budget the whole amount, there plenty of money.

Superintendent- We do. I think it is the encompass period has come to an end. So, it would actually come out of next years budget vs. this years.

T, Daughtery- Can you allocate his entire performance pay.

E. Marquez- What do you mean by allocate sir?

T. Daughtery- Put it into the budget.

E. Marquez- Yes, actually what I do is when I create the budget I over budget in the event of that nature.

Superintendent- They are going to vote on my performance pay today but the school letter grades don't come out to November 1<sup>st</sup>. Toms question was can we allocate the pay and I don't think so. The encompass period ended today. I could get the pay after the November meeting for last year but it would be out of next years budget.

T. Daughtery- No what I am say is I would like to see us making these changes for the performance pay and actually see it printed out before we give it to you. I just want to have the money sitting there in case he gets 100%. You can do that?

E. Marquez- With what you all decide today and what is recorded in the minutes will keep us in compliance. I can refer back to this meeting, it will still be in this year's fiscal year 23 budget, it will be a carry forward budget FY 22. It will show up because we do have a lined item for your salary. So, the performance pay this year will be based on the letter grades.

Superintendent- It is a portion of it,

E. Marquez- So, when I do the AFR it will show up in the budget carry forward. When I complete the AFR that's where I get the amount that triggers the revision for December. It will force me to do a revision which is fine because I was planning on doing a revision anyway. So, in that since I will just record it on that line.

Superintendent- So, we will make the changes today, they will get approved in the next meeting and when we do the AFR we will have letter grades and go through the whole process.

E. Marquez- So, in the minutes it will need to be referenced FY 22.

T. Daughtery- How should we say this?

K. Lee- The letter A needs to be taken out of the policy and replaced with the points awarded for letter grades given.

T. Daughtery- We want to also strike full time employees to classroom teachers only. So, if he get 82% he only gets 82% or do we make a goal that he has to meet and if he gets that much he gets 100%

K. Lee- It looks like in the policy you are saying what ever the percentage is that he get that will be the amount he gets.

T. Daughtery- I understand. I think he wants a percentage.

Superintendent- I do.

T. Daughtery- What is a B?

Superintendent- 80%

T. Daughtery- I say we pay 100% of this goal if he makes 80%.

Superintendent- I can live with that. Especially since it is such a small sample, someone could skew with that.

T. Daughtery- If everybody gives him a B or better he is going to get his money. With goal number three, the auditor general asked me how I know he did all these things. I said well he came in here at told us he did and I believed him. So I think you just have to make a paper trail. Do you see anything in there that is not good? That is our subjective one.

Superintendent- It is subjective. My response to the auditors would be that it is subjective. It is the feel for the community and perspective.

T. Daughtery- I told them we tried to do one and two and objective and three as subjective. They didn't really question me more but they kept hit on two over and over.

### 3. Discussion/possible action to purchase Narcan

T. Daughtery- I keep seeing fentanyl coming in look like sweet tarts and Ive heard they open up bags and can get it just from breathing. I am not saying anything bad about our community but there is a possibility that some kid could bring it into the classroom. I think we need to do the best we can to treat it. I think Jeremy could tell us how to use it and what the symptoms are. If we asked him I think he would be willing to do that. My idea is that we purchase it and I don't care what it cost. I think we put two doses per classroom, couple of doses up at the front office and a couple of doses on each bus.

Superintendent- So, let me share my perspective with you. When I saw that I was like hmmm. I go to Kaili. Kaili is a mom with two boy and when I find things questionable, I go to her to ask if it is something she would want here kids to be exposed to. Like your

saying things are being disguised and now I am okay. I have not done any research and I don't know how much it cost but the best thing to protect our children.

T. Daughtery- When I did the research there is not effect if you give it by accident. It doesn't cause a side affect. So, I am thinking there is no down side to this and a huge upside if we have a problem.

Superintendent- So, I would ask that you make the motion to have the superintendent research Narcan, training, cost, etc. Then I can bring it to the board and you can decide because I don't know do we need two in each classroom. Do only EMTs get it, is there a training.

J. Gardner- Are you going to research it then, John? I don't know enough about it, the upside or downside. Is it for opioids only?

T. Daughtery- Yes. So, do you think we could get away with one per classroom?

Superintendent- I don't know I would have to research it.

Tom makes a motion to have superintendent research the purchase of Narcan, cost and training by the next board meeting. D. Spiegel second. All in favor.

4. Discussion/possible action to eliminate Superintendent signature stamp and convert to an electronic signature for use by Governing Board authorized persons.

T. Daughtery- This has been a thorn in my side since I have been here. This was brought up with the auditor general. We have a stamp that is sitting in Ed's office somewhere. Right?

Superintendent- We do but it is not use.

T. Daughtery- Then lets throw it away.

Superintendent- Ed we are talking about the stamp and the electronic signature. Your and I perspective is different than Tom can you walk the board through the process. Do you still use the stamp.

E. Marquez- I haven't used it since I started signing Pos.

T. Daughtery- Who signs them?

E. Marquez- I do. How this works is they are generated by Patti now. She is the one who creates it. Who ever wants to order something, they bring it to her, she will either hand write one or enter it into the system. Once that is completed, she will hand them to me and she confirms the code of the account that we will spend money on. If everything is good, then I sign it. I put it in a red folder and I give it to him for final approval.

T. Daughtery- That is a request for a PO?

E. Marquez- Correct. That is the requisition phase. So, it is ready in the system, this is a hand written one let me see if I can find a computer generated one. The computer generated looks similar to the PO, it is just something she prints off but it is the same process as the hand written one. All she does is print it off visions and it give us the same information here. At that point when I comes back to me and he signs it that is when I turn it form a requisite to a PO. The PO is this one right here. So, I turn this into that.

**T. Daughtery- Okay, so you are signing it.**

**E. Marquez- Yes, I have been signing it since then. That electronic signature that was brought up to you, what we can do is have Mr. Warren sign a piece of paper and we submit that to the software company.**

**T. Daughtery- You sign the PO. What is your spending limit?**

**E. Marquez- What is my spend authority? What ever is in the budget.**

**T. Daughtery- So, you can spend ten grand.**

**E. Marquez- Well is all falls within the procurement rules.**

**T. Daughtery- I thought we gave him a specific spending limit. We haven't given you a dollar amount.**

**E. Marquez- You haven't given me a dollar amount, no.**

**T. Daughtery- Then you can spend whatever you want.**

**E. Marquez- Yes and no. I have to follow those procurement rules.**

**T. Daughtery- He can not spend anything we have not authorized him to. He issued a PO, it is a done deal. You cant do that. If we gave him a spend limit then he could spend that but we have not given him spending authority.**

**E. Marquez- I don't know how explain in the sense that you are actually approving the purchase.**

**T. Daughtery- I know what your doing but your approving a purchase. who is approving these purchases?**

**E. Marquez- Mr. Warren. This is where his signature goes one the invoices and everything come in then he signs.**

**T. Daughtery- So, you are approving them, okay.**

**E. Marquez- That is the back end of it when the items come in he goes through the voucher detail listed.**

**T. Daughtery- That is the problem though, I do not like the rubber stamp. I want that thrown away and I think we gave John a ten-thousand-dollar spending authority but it is conveyed to you too. That isn't right.**

**E. Marquez- What I am trying to wrap my head around is that ten-thousand-dollar limit, we seem to be coming back to that amount. That ten-thousand-dollar limit is the same rule where the procurement rule falls and it is governed by statute. Any time there is an item that is 10,000 dollars we are required to go out and gain three quotes. Anything over 50,000 dollars is not considers a competitive sealed bid. Which is also like a month-long process.**

**T. Daughtery- No good.**

**Superintendent- What did Jenny say to you because I am surprised this is coming up. We started that process with her in 2018 and they haven't address anything.**

**T. Daughtery- I told her that we have audit after audit and I told them we were rubber stamping, which I was wrong of course. I said we have a business manager that is issuing POs for a dollar amount and she said you guys are still doing that.**

**E. Marquez- I think we are both saying the same thing just taking different roads.**

**T. Daughtery- No we are not, I do want you issuing POs.**

**E. Marquez- Well then you taking away the ability to do my job.**

**T. Daughtery- No I am not. What is your job, to issue POs.**

**E. Marquez- Initiate the process. That's what the wet signature is on the requisite, the approval of the purchase. When we are talking about the electronic signature, what we can do is put his signature on a piece of paper, I submit it to visions to be uploaded into the module at that point because it is password protect, I can be the only one click that to print PO. It will be the same thing as if he were signing it just printed with his signature. Which 90% of districts do here anyway.**

**T. Daughtery- I don't care what other districts do, we shouldn't be doing it.**

**E. Marquez- It is in compliance with the auditor general.**

**T. Daughtery- Okay, I will ask them then. You can not do that. If we do not give you spending authority you can not spend and we have not done that.**

**Superintendent- Why don't we do this, why don't we have a teleconference with Jenny. We can get that set up next week and have our board president come down.**

**T. Daughtery- Item tabled until next meeting. In the mean time I will meet with them for a teleconference.**

## **Reports**

### **1. Student Council-Mrs. Lee**

**T. Daughtery- Mrs. Lee with the student council report.**

**K. Lee- I gave you all a Student Council itinerary, if you would like to take a look at it. I just want to talk about what we have planned throughout the year and a couple of things we have done all ready that have been really successful for us. We have a new student council group and we determined that we would include the whole 5<sup>th</sup> grade. That way I can included them all in my community service hours. I try to include that in my class and curriculum anyways, so the whole 5<sup>th</sup> grade is a part of it. As Mr. Warren stated, they are such a good group of kids.**

**T. Daughtery- So the group we saw was the 5<sup>th</sup> grade.**

**K. Lee- Yes. They have a lot of high energy. I have to match them everyday which can be difficult but they are a really fun group. We had a great time doing our student council elections. I am not sure if you got to watch the videos on that and then the whole school voted for them. I put together the student council itinerary with my co advisor Ms. Laci and this year we decided we wanted to try to host an event each month. The past couple of years it has started to dwindle. We lost people who wee leading student council before and I just felt we wanted to provide more opportunity for them. We recently held our back-to-school night, which everyone loved. We did a fundraiser that night where Mr. Warren approved us to sell old computers that were not being used and out dated. Instead of recycling them or donating them we sold them to our student here for 20 dollars a computer. Which is awesome, because many of those kids who bought those computers is the first time, they have had a computer**

in their homes. They were super thankful, appreciative and excited. We had 50 computers to sell and we sold them all and raised 1,000 dollars for student council already this year. Which is amazing! In September we held a literacy night hosted by our reading coach Mrs. Massey and Library expert Ms. Crystal. They did a phenomenal job. Joe was here and read a book to the kids, which we are super thankful for. SO, Thank you Joe. So, for the next couple of months, we have an activity planned each month. So, if you guys would like to come out and support us, we would appreciate it. The next big activity we have coming up is selling our boo grams. Which Darlene helps with and prepares giving so much of her time in making all of those. We will be selling those throughout the month of October, doing the Halloween parade, and hosting a hunted house. The next big student council fundraiser will be our student council dinner and last year we did a spaghetti dinner but this year we are going to do a pull pork BBQ dinner. A lot of fun activities coming up kids at hope week, bringing back out turkey trot, movie night in the spring, end of the year bash and easter bash. We didn't get to it last year. The kids have a lot of activities ahead of them as we will also be cleaning the park over here before trunk-or-treat. We haven't got approval from Mr. Warren yet but we hoping to get in a mini trip to Mama's Café for lunch afterward to celebrate. But these kids put in a lot of work, they set up and take down everything and they are doing phenomenal and I couldn't be prouder of the group that I have. Lot of cool events coming up so if you guys would like to come out and support us, we would appreciate it so much.

D. Spiegel- Will you be sending our times of these events as they come up?

K. Lee- absolutely, we will get with Ms. Kari so she can post all events on social media. We are trying to get in with the fire board to see if they will let us post on their board over there. But we have not yet, we are hoping to get it out to the community a little bit more but also sending out flyers to the families as well.

J. Gardner- the hunted house and parade will all be here on campus?

K. Lee- Yes it will be. We used to do a big Halloween carnival but as we lost support from PECK events were not happening, which is why we wanted to try to do something each month.

Superintendent- Thank you, Mrs. Lee.

2. Finance- Ed Marquez

E. Marquez- I don't know if I can follow that. There is really not much in the world of finance. We are in out encompass period which ends today. Meaning that what I will be doing is closing out the year for FY 2022. So, the next big thing is going to be our AFR. So, at that point I will have a much clearer picture of where we are at and where we are headed with projection and sustainability. Just a quick snap shot of what we have been doing the past couple of months, we got over ten grants that we have to do completion report on. We have been busy. With summer school being full time through the month of June, which is awesome. It moved everything that I was supposed to do in June to July. So, I am playing catch up but in a good way. We are

still sitting financially sound, so we are in a good position as far as anything like that. I'll be closing out the Esser grants, so to give the board a heads up, we are moving into the final year of Esser 2, meaning that we have two years left of that Esser 3 that we have spend out. Do you all have any questions of anything for me? I know this is short little summary but today is my last day of this encompass period and last day to move the money around to where it needs to be and closing out the grants and everything so.

J. Gardner- Looking good and health, right?

E. Marquez- Yes, sir.

Superintendent- So, the AFR will need to be approved by the board by October the 15<sup>th</sup> by statute. My suggestion is to have it on the 14<sup>th</sup>, so if you can check your calendars that will be the only thing, we are putting on the agenda. Remember when you are looking at your budget, it is the best guess with the numbers the state has provided you at that moment. AFR is the actually dollars spent, it is the bible of finance. October the 14<sup>th</sup> is a Friday, I will not be here I will try to call in.

T. Daughtery- The only thing I am concerned about is November is the election and we don't have any recommendation to give to Mike Files.

Superintendent- We will see what happens with it. If someone does the write in.

T. Daughtery- will there be an election?

Superintendent- We have not got a bill so we should not be having an election.

E. Marquez- Oh, it is my bad, I did get something two days ago from Mike Files stating there is not election.

Superintendent- Right, because we pay for the election.

D. Spiegel- I am running uncontested, so there doesn't have to be an election.

T. Daughtery- Good, we don't want to be spending money for nothing.

J. Gardner- Do we have any candidates in mind?

Superintendent- I had 2 or 3 and none of them have paned out. The last one being Rick who is a former superintendent.

J. Gardner- I have a couple if someone else doesn't run they will run.

D. Spiegel- It would have to be a write in because it is to late to run.

T. Daughtery- If we have a few people don't we have to make a recommendation to Mike.

T. Daughtery- In December I am done. Should we do it with the election?

D. Spiegel- They won't be on the ballot.

T. Daughtery- They won't be on the ballet but can't we make the recommendation to Mike so we are ready to go. When do you become officially.

Superintendent- It is January.

J. Gardner- Are you going to make a recommendation?

Superintendent- I am going to see how things play out in the next month. My guess is we have someone planned out in the December meeting. So, if you have someone let me know.

**T. Daughtery- Should we put it out in the Topics?**

**J. Gardner- You can, it will be in the November.**

**Superintendent- I can write it in my article, thank top for 4 years of volunteering and say if you are interested in running.**

- 3. Superintendent- Shana Chandler has been banded from campus. We are not going to go through the court system to do it. It is kind of odd deal; we would have to pay 73 dollars. So, I am considering reaching out to Ron Gold and say hey when school districts have to ban specific individuals from campus. From one government agency to another shouldn't those fees be waved. You can imagine what kind of accounting headache that would be to go from Mohave County Superior Court, oh yea can we get a PO. I can see where it would be problematic. But I am going to reach out to them. Dr Stewart from Bullhead put together an expenditure list of the aggregate expenditures of the impact from our local communities if the legislature doesn't meet to approve to override the AEM expenditure limit. That AEL has been in place since 1980 where it says schools can't spend more than this. The legislature needs to meet, there was a strong move for them to hold a special session to override it. For example, we have Esser money, right, the legislature had to approve us going over that funding amount that was set in 1980. This is horse and buggy days legislation. Were already last in the nation for per pupil spending then we get money from the federal government and really it our local legislature that has control and if they decide to not allow us to exceed that limit then we lose that money. You can see, there is the dollar amount. In the legislator's defense they have approved it every year but it's kind of like unnecessary evil. We need to get rid of the AEL and quit having to address it each year. Governor Ducey just gave us a giant tax break and you would think that this would be something that would be addressed already. But this is done and again just an FYI. Any questions about the AEL?**

**J. Gardner- What is the alternative to it?**

**Superintendent- The alternative is the cut. The cut that you see, take that dollar amount.**

**J. Gardner- So we lose 230,000 and that all? Which I mean that is a lot. State wide I am going to assume it is going to be pretty huge for some districts.**

**Superintendent- It would be. 20%**

**J. Gardner- What to school superintendents think?**

**Superintendent- They will close schools April 1<sup>st</sup>. You run out of money you can't pay your employees can't pay the bills, electricity. That has been the threat every year. Hunting and fishing day with the Havasu Fish and Wildlife Refuge is back we have a date of October the 25<sup>th</sup>. We will be there and have reached out to Yucca school and offered to provide them transportation so they can get their kids down here as well. But I have not heard back from them. We are post pandemic day now and it is nice to be getting back into our groove.**

**Items for the next meeting- October 13<sup>th</sup> 9 am**

- **Approve revisions on performance pay plan FY 22**
- **Annual Financial Report**
- **Rubber Stamp/Electronic Signature**
- **Narcan**

**Adjournment**

**T. Daughtery makes motion to adjourn the meeting. Second by J. Gardner. All in favor.**

Pursuant to the Americans with Disabilities Act (ADA), Topock Elementary School District #12 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Superintendent's office at (928)768-3344.

Prepared by K. Lee on 10/5/2022