

Regular Meeting Minutes

February 17th 2023

At 1:00 pm

Topock Elementary School

5083 Tule Drive Golden Shores, AZ 86436

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Topock Elementary School District # 12 Governing Board and to the general public that the above-mentioned Governing School Board will hold a meeting open to the public on February 17th at 1:00 pm at Topock Elementary School, 5083 Tule Drive, Topock, Arizona. The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03.A.1 relating to personnel decisions, Section 38-431.03.A.2 relating to discussion of records exempt by law from public inspection (such as student records), Section 38-431.03.A.3 for legal advice from the District's legal counsel, and/or Section 38-431.03.A.4 to consider the District's position in any pending or contemplated litigation.

Type of Meeting: Governing School Board

- Call to order with the Pledge of Allegiance
- Call to the Public Card must be turned into the Superintendent before meeting starts. There will be a three (3) minutes time limit. At this time, the Board President will call for comments from members of the public **on agenda items only**. Because of restrictions imposed by A.R.S. § 38-431.01, discussion and action on items brought before the Board during this time will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

AGENDA

Consent Agenda- Routine Orders of Business

1. Approval of minutes from 1/31/23
2. AP# 1018, 1034, 1035, 1036
Payroll# 2319, 2320
3. Approval of Gifted Scope and Sequence

- Approval of Consent Agenda

J. Gardner- Anybody have any questions?

T. Daughtery- I'd like to have number three pulled.

- D. Spiegel makes motion to approve item one and two of consent agenda. Second by T. Daughtery. All in favor.

T. Daughtery- can we move to number three? I just want to know what it is?

Superintendent- So essentially, it's a requirement as part of our title one. We have a title one program, which is a federal grant and there are six or seven cycles, each year you go through a particular cycle. So, we had a Zoom meeting with the people that are in charge of Title One, Title One is a federal program we get funding for to bond, particularly reading. It's not been a very good grant for us. When I started here, we had about 110, 120 grand a year. And now we're down to 38 so, it's one of the hoops that we have to jump through. This is our 10-page document that highlights some of what we do with our gifted kids. And that's actually in my superintendent report to talk about our gifted kids. If you didn't make it to the field trip at South Dike. We took off to the Marsh, that was a really good experience. I took them into the marsh and then Mrs. Lee took them all the way over to the river. We were looking for bobcat and raccoon tracks, it was good. We got water samples. And then the following Thursday, we took them to the Needles Museum, because I do a part of the Gifted and Talented program here. So, I've been the guest speaker in there for the past three weeks. I have them for an hour a day, Tuesday, Wednesday and Thursday. And basically, the top two or three brightest kids in your class who don't need remediation in math and reading. We give them something challenging to do. So, we've been talking about the local flora and fauna. So, it's that upper echelon group of students that top 5% of students in each class.

T. Daughtery- So, John what are we doing? Approving money here?

Superintendent- No there is not money in it.

T. Daughtery- So, what was our 38,000?

Superintendent- That's part of the whole title one, Grant. And so, it's just routine order of business to have to have a curriculum on file with the Department of Education. This is the document that I produced.

- T. Daughtery- Makes a motion to approve item number three on the consent agenda. Second D. Spiegel. All in favor.

D. Spiegel makes motion to enter executive session. Second by T. Daughtery. All in favor.

The Topock Elementary School District #12 will hold an executive session pursuant to the A.R.S. 38-431.03 in the vicinity of the Governing Board Room at Topock Elementary School, 5083 Tule Drive, Topock, AZ 86436 on February 17th, 2023.

1. The Board may move into Executive Session for the purposes of discussion or consultation for legal advice with the attorney or attorneys of the Board, pursuant to Arizona Revised Statutes 38-431.03 (A)(3). The board will be discussing personnel matters.

D. Spiegel makes a motion to adjourn from executive session and enter regular session. Second by T. Daughtery. All in favor.

School Business/New Business

1. Discussion/possible action to award Superintendent Performance Pay per A.R.S 15-341

Superintendent- For number one and I'd also like the board to keep in mind that as we revise the performance pay criteria to fit. The Auditor General can't split hairs and caused me to repay, so I still have a portion to repay. We're just waiting for them. To walk us through the process of how that gets done.

T. Daughtery- Goal one we got a C letter grade and that takes care of it. Goal two is a 97%, done. On goal three I would like to see more community relations.

Superintendent- I am happy to discuss that with you. On goal three I just presented the bullets to you.

- **T. Daughtery** makes a motion to give Superintendent 100% of performance pay for last year based on the three criteria. Second by D. Spiegel. All in favor.

2. Discussion/possible action regarding Narcan availability on Topock School Campus

Superintendent- So Jeremy, let me give you an overview. Just to give you a segue into this. So, we've had some discussion as a board with the issues that we're having with specialty drugs coming across the border. And children not just being curious and the potential of having something occur here. So, we're just exploring right now the possibilities of having Narcan available on our campus. And, number one, legally if we can do that, technically, if we can do it. And just trying to get some insight as to how we can better protect our children while they're on our campus.

J. Robinson- I don't know the legalities of it. I made a phone call with who we answer to, which would be Arizona department of health services. They didn't have anything because they essentially don't have jurisdiction over that for your school, so that that's going to be something that's going to come down to you're probably a board or your own legal office that you guys answer to. I did bring some literature, some stuff that we've been given recently, because they, the Mojave County Health Department is trying to push as you guys know, Narcan to be readily available, readily available to the public. As far as that goes. I think they had it, some of this stuff is stuff that they were handing out for free at that street fair. Was it two weeks ago, they had on route 66. So, some of this is from there. And some of this, is the stuff that they gave us, because somehow, they wanted us to help disperse this stuff. So, this is how you can essentially get free kits. This is the single card you get when they give you this for free. This is all the training that is given. Okay, that card, that two-sided pamphlet, in that box. In my opinion, when it comes to Narcan, it is a useful drug. The Narcan is effective, but it's only as effective as the person administering it can and is willing to give airway ventilation when it comes to CPR. Okay. How we give it is this simple aerosol device, okay? It's a nasal insertion, you squeeze you give one dose to one nostril one dose to the other nostril. So, unless that person the person is actively breathing, because there is some absorption rate in the nostrils, right, but the majority of this ingestion and medication is ran through the stomach and the

esophagus. Okay, so it has to be pushed from the nasal cavity, down into the esophagus towards the stomach to make this medication work. It's not as fast acting. It's not a miracle drug, it doesn't fix anything, immediately. We even had several illnesses at work so far with some high dose fentanyl, how it was administered, or these people have taken it, you know, we'll never know the real story. So that could be accidental as far as drug use because most drugs now are cut with fentanyl, because that's how the Chinese pay the cartel to move their product is free fentanyl. So now, instead of them using the cartel using anything else, they use the free federal. So, we are severe cases we run out of Narcan. By the time we get to the hospital, we have a lengthy on scene time with two people. And then our transport time, I have, three times, had to use Narcan because of severe things. I've used it all by the time we make it to the hospital. So, I continuously bagged a person. So, I assisted their airway and breathing for 20 to 30 minutes. A mask to mouth? Ventilation. I don't know the legalities of you guys able to use a BVM at school.

T. Daughtery- A what?

J. Robinson- A bag value mask and supplemental oxygen. So those two devices are essentially a prescribed element and prescribed element in emergency medicine. So, I don't know, the legalities of that. I don't know how you would keep that on site without, you know, quote, unquote, nursing staff, and nurses not allowed to do pre-hospital medicine without a doctor's directive. So, I don't know, again, I don't know your legalities. The best thing about this is you guys as a school, what I do know for a fact, are 100% Good Samaritans at any point, right. So, if you do the best you can do you're not liable for anything. The actual literature I have, or the working experience between this quote unquote, you know, powder, that is an immediate touch thing. The real-world literature isn't there to back the claims that somebody brushed up against it on the backs of their hand and immediately with unconscious equipped breathing.

T. Daughtery- I've seen it on T.V.

J. Gardner- Two or three times now, is that kind of an old wives tale, or is that true that if you touch it, you'll get it?

J. Robinson- That's what I'm saying. There's no actual literature to back that up to verbal.

T. Daughtery- Well, yeah. And I mean, we've seen it on TV where they had that police officer just went down on the ground, and they didn't make anything. They just kept squirting the Narcan till they came back.

J. Gardner- What kind of training did you get for Narcan as a fireman.

R. Robinson- Besides EMT school, which I took in May 2000, is when I did my EMT class. You know, I have a two-year degree in Paramedicine and associate's degree, but as far as Narcan, every two years, we have to go through 100 to 124 hours of continuing education, through medicine, and hands on for recertification to keep my paramedic.

J. Gardner- So probably wouldn't be really feasible to expect some of the teachers and people here to be trained.

J. Robinson- I think basic CPR, my opinion on this is going to do a good job. The problem here is, is it advanced, or not the advanced. Some of the literature I showed shows what the substance may possibly look like. So, if you can actually see the product, and you know, this is what it is. Or somehow you recognize the pill that somebody has taken, whether it's, you know, kids, faculty and parents on site. You're no matter what always going to resort just bare bones, basic CPR, if someone is unresponsive. The problem with this is you can't just do chest compressions. It can't be hands on me, this has to be an aggressive airway to help the body absorb this medication.

T. Daughtery- But it has no side effect.

J. Robinson- No side effect, I give it a lot, because we have people that aren't reactive, right? So, we call them an altered level of consciousness. And it's unexplained. And there's a lot of people that take a lot of over-the-counter pain meds, or now over the counter prescribed pain meds that we have to counteract to an extent to make sure that they're in a good mental state. Sometimes people get confused.

T. Daughtery- This will work with all opioids?

J. Robinson- This only works with simple opioids. so, they're trying to say there's a decipher now in opioid use. I don't know it because this is a different advanced medicine for us in the pre-hospital setting. I don't see any negative effect of it, you would just have to make sure to make it work. Instead of every two years, maybe at the beginning of the year and after a spring break we get an update on airway. Because the airway is going to make this and there's nothing wrong with giving it if you suspect. Whether we see signs or somebody has a history, or, you know, the lo and behold, guilty by association. You give it, it doesn't work, no big deal. There's no detrimental effect by giving Narcan. There's nothing in it that would have ill effect, if it's not useful.

J. Gardner- Oh, my gosh, that's comforting to know.

K. Lee- Have you ever given it to a kid?

J. Robinson- Legally we would reference them as a minor. Young children. Yeah, I mean, people just in the age of 18, 19, or 20 years old.

Superintendent- My understanding is that we weren't didn't have access to Narcan, unless we had somebody that had a prescription for it. But I'm also reading now that they are trying to make Narcan available over the counter.

J. Robinson- If you go into the county and say that I want a kit that gives you this pamphlet for your training for this particular application. And they give you one or two of these boxes, which have a single use, which is a total of four milligrams. So, each one has, excuse me four. The storage isn't bad. It's between 70 and 104 degrees. So that's pretty easy, 2025 this one expires? Okay. So, you're talking two ish years,

which is kind of normal for some of our seal that meds like this. So, in my opinion, there's no ill effect. But there has to be some additional training.

T. Daughtery- What schools have it on campus?

Superintendent- I was going to ask Ed if he knew if the high school has it because I don't know.

T. Daughtery- I know out in LA they have it everywhere.

J. Gardner- But from what I understand he was saying, if someone's quit breathing, you're taking every chance you can to get him back to breathing.

J. Robinson-If you are squirting this, they quit breathing. And you have that level of suspicion, it takes mere seconds to administer and just go about your CPR business, which you would do anyway. I guess that's just the thing I want to advocate here is I know what people have witnessed on TV, you can't just squirt This is somebody's nose and stand back. This is just merely one of the tools in the toolbox.

J. Gardner- Is there one in there?

J. Robinson- Yeah, you can open it up.

J. Gardner- It is a thing you stick in your nose. How long is it?

Superintendent- It is just a nasal spray.

J. Robinson- There is another pamphlet if you're willing to read, which basically just talks about CPR.

T. Daughtery- Do you know of any other departments that have talked to schools?

J. Robinson- You know, I don't know honestly. You guys are probably not the only but you guys are one of the few probably schools within this area that doesn't have a quote unquote, some sort of nurse nursing staff attached to it.

Superintendent- Jeremy, thank you. Greatly appreciate it. And does the board have any other questions for Jeremy before we continue on?

J. Gardner- But bottom line, you're telling us, Jeremy that we won't, we wouldn't suffer any liability if they gave some kid a shot of it didn't work.

J. Robinson- I don't see how that's all the reason that I was trying to collect some sort of literature for you guys. Because I do know that California schools have it. And they've had it for a while now. Right? So, I would think of schools already have it. I don't see how there would be a liability attached to it because schools seem to be the strictest on possible liabilities.

Superintendent- Okay, any other questions for Jeremy? Okay, so on the agenda, we've got discussion and possible action. And so, prior to anybody making a motion, I would like to ask the board to give me a directive to contact the County Health Department. And affirm that what we were told today is actually accurate. And if that's the case, I would be happy to go up to the county and get registered and get in, see how much they are willing to dispense, etc. The other thing I'd also like to do is to run this whole issue through Tosca and have Tosca speak to us. And let us know if there are any liabilities, any anything that you know, we live in a litigious society. So, anything to keep us out of hot water, I hear Jeremy say, you know, there's no negative

ramification for administering. I mean, we have to be safe. We have to make sure we have protocols in place to make sure that that's kept under lock.

T. Daughtery- I mean, we've talked about it at this point. And if we don't do something about it, we're liable at that point. Absolutely. And when you haven't done something, and you've talked about it, we've had people come here and talk about training. I mean, it's available at the county that literature is from the county, I think we just go ahead and do it. There is no liability on there's nothing. It's an inert thing if you give it to somebody. So why not? I mean, if we have a kid die from it, I think we're in trouble, then. That's my opinion.

Superintendent- I would like to stick with my suggestion to the board to give me a directive to go to the county.

T. Daughtery- The directive I'd like to give you is, go to other principals or superintendents, so you know how many people are already doing it.

Superintendent- I mean, I have a superintendent meeting on a weekly basis. I haven't heard of anybody. Do you know if they carry it at the high school?

E. Marquez- I haven't heard of anything coming down.

- J. Gardner makes motion that Superintendent investigates and finds there are no ramifications of any kind, we will go ahead and go into the Narcan thing next week. Second by T. Daughtery. All in favor.

3. Discussion/possible action regarding van purchase utilizing transportation grant

Superintendent- Kari was able to get us a transportation grant for 60,000 to purchase the van. I am going to ask the board to not make a motion but to allow us an opportunity to discuss. Apparently, our insurance does not want to insure vans which surprised me unless we paint them yellow. I want to be able to put 12 kids in a van haul them to the museums and you don't have to have a CDL.

T. Daughtery- Can't we order it yellow?

Superintendent- Yes.

T. Daughtery- So, basically this van will cost us nothing.

Superintendent- As long as we don't go over 60k. So, after getting the quotes we found that we need it yellow. What is not in the price is ordering it in school yellow.

T. Daughtery- Is the yellow a requirement of the grant.

Superintendent- No, it is required from our insurance.

T. Daughtery- How much will it cost to paint it yellow?

K. Gunsalus- I will check to get it painted.

Superintendent- This is going to be interesting to guys because we are going to get a visit from the governs office to see the van and usage. It is part of the grant. It is interesting.

J. Gardner- It will probably have low mileage at the end of the year. What is it going to be use them for?

Superintendent- Well I can tell you my strategic plan, if I was to be here for the next five years as those buses deteriorated, I would ask the board not to replace them.

T. Daughtery- Kari can you look into four-wheel drive?

Superintendent- Okay so we will bring that back to the table in March.

4. Discussion/possible action to approve landscape maintenance contract to Colorado River Group Services LLC

Superintendent- Okay, that is the landscape company that has had the contract since the park was built. I am very surprised that they have increased their fees only by 300 dollars in this economy.

J. Gardner- They seem to be doing a good job.

Superintendent- They do a great job. When we need additional work done they do it at cost of parts.

T. Daughtery- Did we sign one for them last year

Superintendent- No we did a multiyear contract with them and that was three years ago. This is the end of their contract.

T. Daughtery- Okay so they are up in their contract.

Superintendent- Yes, the contract is for three years.

J. Gardner- It is how much more?

Superintendent- 300 dollars. The quality of service we get from them is awesome. I was anticipating a large jump in price.

- D. Spiegel makes a motion to renew the maintenance contract. Second by J. Gardner. All in favor.

Reports

- E. Marquez (Finance)

E. Marquez presented the expenditure report. We are sitting financially stable, everything is good. The ALE at the state level has been approved so we are not looking at an 80,000 cut. We have our 36 months follow up with the auditor general and our annual audit on the 1st of March.

- Kari (Grants)

K. Gunsalus presented Topock grants acquired in the school for FY 21-23. She highlighted what is going on with upgrades to transportation and facilities at school. Overall, we have acquired a running total of \$2,551,617.69 for FY21-23.

- Superintendent

Superintendent has had an outstanding time hanging out with the gifted and talented group from kindergarten to 5th grade. We have taken field trips to the marsh, the Needles Museum, talked about mammoths, and now we are getting ready to move into wild life management. Our last trip will be to the drinker, where Arizona game and fish will share the development of the catchments.

Items for the next meeting on March 24th, 2023 @ 1pm

- **Van purchase utilizing transportation grant**
- **Performance pay revisions SY 23-24**
- **Narcan**
- **Patti Peterson**
- **Calendar SY 23-24**
- **New head teacher**

Adjournment

T. Daughtery makes a motion to adjourn the meeting. Second by J. Gardner. All in favor.

Pursuant to the Americans with Disabilities Act (ADA), Topock Elementary School District #12 endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Superintendent's office at (928)768-3344.

Prepared by K. Lee on 2/23/2023