

## Regular Meeting Minutes

6/30/23

At 9:00 am

### Topock Elementary School

5083 Tule Drive Golden Shores, AZ 86436

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Topock Elementary School District # 12 Governing Board and to the general public that the above-mentioned Governing School Board will hold a meeting open to the public on 6/30/23 at 9:00am at Topock Elementary School, 5083 Tule Drive, Topock, Arizona. The Governing Board may vote to enter into executive session, which will not be open to the public, with regard to any item on this agenda pursuant to A.R.S. 38-431.03.A.1 relating to personnel decisions, Section 38-431.03.A.2 relating to discussion of records exempt by law from public inspection (such as student records), Section 38-431.03.A.3 for legal advice from the District's legal counsel, and/or Section 38-431.03.A.4 to consider the District's position in any pending or contemplated litigation.

### Type of Meeting: Governing School Board

- Call to order with the Pledge of Allegiance @ 9:08
- Call to the Public Card must be turned into the Superintendent before meeting starts. There will be a three (3) minutes time limit. At this time, the Board President will call for comments from members of the public **on agenda items only**. Because of restrictions imposed by A.R.S. § 38-431.01, discussion and action on items brought before the Board during this time will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

### AGENDA

#### Consent Agenda- Routine Orders of Business

1. Approval of minutes from 6/16/23.
  2. AP# 1055, 1056  
Payroll# 2329
  3. Approve Summer School Coordinator stipend for K. Lee.
- T. Daugherty makes a motion to approve item numbers 1, 2, & 3 of the consent agenda. Second by J. Gardner. All in favor.
    4. Hire P. Gulley as Preschool Coach/Consultant.  
T. Daugherty- I don't know what this is and what does it mean she is a consultant?  
K. Lee- Mr. Warren had talked about having Mrs. Peggy as a consultant/coach for the new preschool teachers. Mrs. Peggy has been our preschool director for years and now that she is retired from the position, he wanted to keep her available for guidance if necessary.

E. Marquez- She would be there like she is their mentor and also bridge to fill the gap between us and first things first.

- D. Spiegel makes a motion to approve item number four. Second by J. Gardner. All in favor.
  5. Approve K. Lee as authorized signer for all school financial matters including vouchers, banking, PO's and grants.

T. Daugherty- I would like to add something to this. Warren is currently our title nine person and I would like to have her to be our title nine coordinator.

J. Gardner- What do you think?

K. Lee- I am not opposed to any role. At some point I will have to take it on so that is not a problem.

E. Marquez- As far as I understand it, Mrs. Lee would be the pint of contact where all complaints will be funneled.
- T. Daugherty- Makes motion to approve K. Lee as authorized signer for all financial matters and Title Nine Coordinator. Second by D. Spiegel. All in favor.
- T. Daugherty makes a motion to enter into executive session. Second by D. Spiegel. All in favor.

The Topock Elementary School District #12 will hold an executive session pursuant to the A.R.S. 38-431.03 in the vicinity of the Governing Board Room at Topock Elementary School, 5083 Tule Drive, Topock, AZ 86436 on 6/30/23.

  1. The Board may move into Executive Session for the purposes of discussion or consultation for legal advice with the attorney or attorneys of the Board, pursuant to Arizona Revised Statutes 38-431.03 (A)(3). The board will be discussing personnel matters.
- T. Daugherty makes motion to exit executive session. Second by D. Spiegel. Al in favor.

#### School Business/New Business

1. Approve Proposed Budget for SY 23/24
- D. Spiegel makes motion to approve the proposed budget for SY23/24. Second by J. Gardner. All in favor.
    2. Approve Certified Teacher contracts for R. Massey and K. Eaton

T. Daugherty- Do we have our salary schedule? I don't have one with me. Do you know where that is Ed?

K. Lee- I have never seen a salary schedule.

T. Daugherty- Didn't we vote on one?

D. Spiegel- We did, some time back.

K. Lee- I am not sure if one was put together but I do not have it.

D. Spiegel- This was quite some time ago.

T. Daugherty- How are we coming up with our numbers?

K. Lee- I have been in conversation with Mr. Warren about contracts but he has not been available to meet with me.

T. Daugherty- Alright were deciding on this.

J. Gardner- When could we expect to see a salary schedule?

K. Lee- Give us a month to get things going and if we have it sooner then we will present it to the board.

J. Gardner- So if it takes a month, fine. If it takes two that's fine.

T. Daugherty- Rae would be our teacher with most years' experience?

K. Lee- Yes.

T. Daugherty- I am thinking I'd like to amend it with a 4% for the CPI and 4% for food and gas.

K. Lee- How about we head in that direction. We are going to get numbers in place and then we come back and consider the 4% raise. And if we need to raise taxes, we start in that direction but we can't make irrational decisions that could jeopardize the budget. There are so many things changing at once we have to ensure we are making the best decision possible. I would not feel comfortable making that decision right now.

T. Daugherty- Their raises are being cut by inflation. CPI says it's at least 4% and not including food and stuff. I got a 5% on social security.

E. Marquez- We need time to reassess everything and we can come back. Once we get the proposed budget approved today, we can make as many revisions as we would like.

- J. Gardner makes a motion to approve certified teacher contracts. Second by D. Spiegel. All in favor.

3. Approve 12/11-month employees: L. Hewlett, C. Snyder, J. Flick, E. Purdy, L. Olszanski, J. Ostrowski, D. Miller, P. Hurns, L. Buckles, K. Gunsalus, E. Marquez, R. Thompson.

T. Daugherty- These people need it the most. Again, I would like to make an amendment to this. I would like to approve all the people on number three plus give them a 4% raise. So, they at least get something. 4% cola, instead of losing money with a raise.

J. Gardner- Is that something that makes sense financially?

E. Marquez- I am going to stick with my guns, that we would like to have the opportunity to see what these numbers are going to do to the budget.

D. Spiegel- I would like to see the numbers first. We have to know, or else were going to see a lot of negatives on this budget at the end of the year.

T. Daugherty- So the amendment dies again. Nobody's on board with me.

D. Spiegel- Yes, we are.

J. Gardner- I'm just not going to jump the gun.

- J. Gardner makes a motion to approve 12/11-month employees. Second by D. Spiegel. All in favor.

4. Approve 10-month employees: L. White, J. Robinson, D. Lillard, M. Jackson, Z. Gunsalus, P. Sahlstrom, K. Morales.

T. Daugherty- We are missing names on here. What about Corrie, Taylor, Kimberly and Tamara?

K. Lee- I was told by Mr. Warren they would be on the next agenda in July 15ths meeting.

T. Daugherty- I want to add them now to be approved to be hired.

K. Lee- Okay we can do that.

D. Spiegel- What are the names that we are adding?

K. Lee- Tamara Armantrout, Kimberly Brockmeyer, Taylor Bobo, and Corrie Sahlstrom.

- T. Daugherty makes a motion to approve the 10-month employees and add Tamara, Kimberly, Taylor and Corrie. Second by D. Spiegel. All in favor.

5. Rescind all ASBA Board Policies  
Item has been tabled until next meeting.

6. Adopt TRUST Board Policies  
Item has been tabled until next meeting.

#### Items for the next meeting

- Stipends
- Trust Policy
- Adopt Budget

#### Adjournment

T. Daugherty makes a motion to adjourn the meeting. Second by D. Spiegel. All in favor.

Pursuant to the Americans with Disabilities Act (ADA), Topock Elementary School District #12 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Superintendent's office at (928)768-3344.

Posted by K. Lee on 7/2/23